

Information provided as a reference. Review vendor sites for current terms and restrictions. Information captured from vendors' websites September 16-20, 2011. HFMA does not formally endorse or support any of the following services.					
Service	Platform	Product Info	Additional Specs	Quotable...	Notes
Dropbox	Web-based storage interfaces with Windows, Mac, Linux, etc.	FREE: up to 2 GB per user	· 2 GB free per account · Additional storage available for purchase	"Any file you save to Dropbox also instantly saves to your computers, phones, and the Dropbox website."	Share folders of files with multiple users
Dropbox for Teams	Web-based storage interfaces with Windows, Mac, Linux, etc.	Annual fees for Teams: · \$795 350 GB up to 5 users · \$200 each additional 100 GB · \$125 each additional user	· 350 GB for team folders · Team members retain storage limits from their own Dropbox accounts	"Dropbox for Teams combines the synchronization, sharing, and security features of traditional Dropbox with new administrative and group capabilities that make it perfect for businesses, organizations, and groups."	Group Shared Folders do not count towards personal account quota (ex. files on a user's 2GB free personal account vs a file stored in the team folder)
Windows Live SkyDrive	Web-based interfaces with Microsoft Office	FREE: · 25 GB per account · Additional storage not available	25 GB free per account	"Store, organize, and download your files, photos, and favorites on Windows Live servers, and access them from any computer with an Internet connection. Share photos and files that you create with your friends, collaborate on documents, or display photos and files that you create for anyone on the Windows Live network."	Share files with other users
Google Apps	Web-based storage and services	FREE: · Up to 10 users · Additional storage available for purchase	FREE Accounts: · Gmail provides 7+ GB (and counting) for Gmail messages. · Docs provides 1 GB for your uploaded files (documents created in Google Docs and converted files don't count towards your storage, but do have some size limitations). · Picasa Web provides 1 GB for photos and videos. Files under certain sizes don't count towards this limit. · Google+ provides unlimited storage for photos, which are automatically resized to 2048 pixels. Videos up to 15 minutes in length are also free.	"Web-based email, calendar, and documents for teams"	
Google Apps for Business	Web-based storage and services	Business Account Fees: · More than 10 users · Flexible plan at \$5 per user per month or · Annual plan at \$50 per user per year · Additional storage available for purchase	Business Accounts: · Unlimited number of users · Gmail storage 25 GB per user · Docs provides 1 GB for your uploaded files (documents created in Google Docs and converted files don't count towards your storage, but do have some size limitations). · 10 GB plus 500 MB per user for shared storage	"Powerful messaging and collaboration apps that meet business-critical needs"	

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Google Docs	Web-based storage and services	FREE: · 1 GB free · Additional storage available for purchase	FREE or Business Accounts: Docs provides 1 GB for your uploaded files (documents created in Google Docs and converted files don't count towards your storage, but do have some size limitations).	"online documents with real-time collaboration"	
Google Cloud Connect	Web-based interfaces Google Docs with Microsoft Office software	FREE: Microsoft Office Plugin interface to Google Docs storage and sharing	See Google Docs for storage info	"Google Cloud Connect for Microsoft Office brings collaborative multi-person editing to the familiar Microsoft® Office experience."	<ul style="list-style-type: none"> · Simultaneous editing for Word, PowerPoint and Excel files, no document or paragraph locking · Google Docs sharing URLs for each Microsoft Office file · Revision history for Microsoft Office files, stored in Google Docs · Offline editing with smart synchronization of offline changes
Google Sites	Web-based storage and services	<p>FREE Standalone sites created under sites.google.com/site:</p> <ul style="list-style-type: none"> · Site quota: 100Mb/site · Max attachment size: 20Mb · Pages per site: No set limit (see vendor for details) <p>FREE Sites created under Google Apps:</p> <ul style="list-style-type: none"> · Site quota: N/A (quota is tracked at the domain level) · Quota per domain: 10Gb · Max attachment size: 20Mb · Sites per domain: unlimited · Pages per site: No set limit (see vendor for details) 	<p>Sites created under Google Apps for Business:</p> <ul style="list-style-type: none"> · Site quota: N/A (quota is tracked at the domain level) · Quota per domain: 10Gb + 500Mb per each paid user · Max attachment size: 50Mb · Sites per domain: unlimited · Pages per site: No set limit (see vendor for details) 	"Create dynamic web pages as easily as writing a document"	<ul style="list-style-type: none"> · Allow users to collaborate on documents contained in Google Docs (or other Google Apps) · Organize information in a central place · Anytime, anywhere access · Works across operating systems · System and site-level security controls