POLICY: This policy establishes coding audit requirements for providers employed by UMSJMG and billing under the UMSJMG tax ID

Procedure:

1. All providers must be audited at least once a year.
2. A minimum of 10 charts must be audited.
3. Providers must achieve a minimum score of 80% to pass the audit.
4. Providers that achieve a score of 80% are considered compliant and do not require an audit until the next year.
5. Providers that do not achieve a score of 80% must be reaudited and meet with compliance auditor for additional training:
   a. Reaudit #1: Provider’s must be audited again within 90 days of receiving score below 80%
      i. If 80% score achieved on reaudit #1, no further action required
      ii. If score below 80% on reaudit #1, second reaudit required
   b. Reaudit #2: Must be performed within 45 days of receiving score below 80% on reaudit #1
      i. If 80% score achieved on reaudit #2, no further action required
      ii. If score below 80% on reaudit #2, reaudit required within 45 days
         1. All claims must receive 100% pre-review prior to billing
         2. Additional one-on-one training must be scheduled with coding auditor
   c. Reaudit #3: Provider must score above 80% or is grounds for termination from UMSJMG

Policy approved:

Mitchell Clay, Executive Director UMSJMG

Date: June 19, 2017