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Aug 24*

**RECOMMENDATION TO FORMALLY INCLUDE ALASKA  
AS PART OF THE WASHINGTON CHAPTER**

**Board of Directors  
August 14, 1987**

At the June 22, 1987 Annual Chapter Presidents' Meeting in Anaheim, Hermann Goeppele, President of the Washington Chapter, recommended formally including Alaska as part of the Washington Chapter. The issues involved and staff recommendations to the Board follow.

Background

In reviewing this issue, the following facts obtain:

- o As of this date, HFMA has 35 members who reside in Alaska. Eleven (11) of these members are on hold or have had their membership cancelled.
- o All active Alaska members (24) are affiliated with the Washington Chapter and are therefore included in GLD calculations and all other procedures which use/report chapter membership. The geographic area of Alaska, however, is not used in GLD calculations.
- o HFMA has, on file, inquiries dating to 1985 regarding formation of an Alaska Chapter. No substantive action has resulted in terms of organizing a chapter, but for a period of time we sent a set of Alaska member mailing labels to an Alaska member to facilitate communication throughout the state.
- o The Washington Chapter currently serves Alaska members (sends meeting notices, etc.). We automatically affiliate any new member with an Alaska address with the Washington Chapter.

The procedure required to formally include Alaska in the Washington Chapter's territory is HFMA Board action to change the chapter charter. A formal request from the chapter board is needed for HFMA Board consideration. The recommendation at the Annual Chapter Presidents' Meeting does not constitute a formal request from the chapter board. There exists no recent precedent for this action except chapter proposed mergers, bylaw changes, etc.

**Recommendation:** Staff recommends that the HFMA Board of Directors request that the Washington Chapter survey the Alaska members regarding their interest in formal inclusion within the territory of the Washington Chapter and direct the Chapter Board of Directors to take formal action to request changes to the Chapter Charter, specifying in the request how the Alaska members will be served.

**Rationale:**

Given the interest in some Alaska members regarding chapter formation, it is the recommendation of staff that we ought to "go slow". In addition, Alaska members currently enjoy most benefits of chapter affiliation so there is no need to hurry.

TDF:pks  
7/27/87

**RECOMMENDATION TO DROP THE REQUIREMENT OF  
ADVANCED MEMBERSHIP FROM GLD SCORING**

**Board Of Directors  
August 14, 1987**

At the June 22, 1987 Annual Chapter Presidents' Meeting in Anaheim, Peter Ireland, President of the New Hampshire-Vermont Chapter, recommended that the Board either drop the requirement of advanced membership for GLD scoring or increase the benefits to members. The issues involved and staff recommendations to the Board follow.

Background

A. Requirements (see Attachment A for details)

1. Must have been an HFMA member for at least 3 years.
2. Must have earned points based on length of employment in the healthcare financial management field.
3. Must have earned points for:
  - o Education
  - o Experience
  - o Authorship

B. Number of Advanced Members

As of the end of May 1987, there were 6,825 advanced members or 26% of the total membership. This percent has been consistent since May 1985 (see Attachment B). I have included data on advanced membership by chapter in Attachment C.

C. Advanced Membership Required For:

- o Fellowship certification
- o Service in Regional or National voluntary leadership

In addition, chapters receive GLD points for advanced members.

D. Application Procedure

The regular member submits an advanced membership application with the assistance of the chapter. After the application is completed and signed, the chapter verifies employment and forwards the application to National HFMA for approval with a recommendation.

**Recommendation:** Staff recommends that the Board of Directors charge the FY 1988-89 Council on Membership and Chapter Services with the task of examining and recommending additional benefits for advanced membership.

TDF:pks  
7/27/87



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OAK BROOK, ILLINOIS 60521  
TELEPHONE 312-571-4700

September 23, 1987

Mr. Hermann A. Goeppele, CPA  
Health & Hospital Services  
1715 114th Avenue S.E.  
Bellevue, Washington 98004

Dear Hermann:

Pursuant to the action of the National HFMA Board of Directors in August, 1987 responding to your recommendation at the Annual Chapter Presidents' Meeting, I am writing to request further information.

Please conduct a survey of HFMA members residing in Alaska to assess their needs and how they might be served by the Washington Chapter. My staff can provide lists and mailing labels for the effort.

Based on the information gained in the survey, develop plans for how the Alaska members will be served. Please provide the results of the survey and your chapter's plans to me and the National HFMA Board will entertain a formal request to change the geographic territory specified in the Washington Chapter's Charter.

I am available to consult on development of the survey and the chapter's plans should you desire this. Please contact me if you need any assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Thom D. Freyer".

Thom D. Freyer, Director  
Membership and Chapter Services

TDF:pks

cc: Vincent H. Schmitz



HEALTHCARE  
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TO: Richard L. Clarke

FROM: Thom D. Freyer

DATE: March 25, 1988

RE: Update on Washington/Alaska Proposal

Attached is a copy of a letter from Hermann Goeppeler, President of the Washington Chapter. The letter updates the status of the Washington/Alaska Chapter issue.

In summary, the chapter has conducted a survey of Alaska HFMA members and those responding have been in favor of the expansion of the Washington Chapter to include Alaska members. In addition, the Washington Chapter has taken steps to organize the provision of services/benefits to Alaska members through the FY 1988-89 Membership Service Plan, a Matrix committee on Rural Hospitals and Alaska Liaison, and a workshop to be held in August, 1988 in concert with the Alaska Hospital Association.

The Washington Chapter has requested that the National HFMA Board of Directors indicate approval of the expanded chapter boundaries under the charter for the chapter. Following this action and approval of bylaw amendments by National staff, the Washington Chapter will mail proposed bylaw amendments to the membership for a vote. The schedule following this point would result in implementation of the expanded chapter on June 1, 1988.



HEALTHCARE  
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WASHINGTON  
CHAPTER

March 14, 1988

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Tom Fryer  
Director of Membership Services  
HFMA  
Two Westbrook Corporate Center  
Suite 700  
Westchester, IL 60153

Dear Tom:

As a follow up to our telephone conversation, I have enclosed copies of the survey letter I sent to the Alaska members of HFMA as well as the memorandum to the Board of Directors of the Washington Chapter reporting on the results of that survey. Subsequent to the preparation of this memorandum, two additional responses were received to the survey for a total of seven responses all in favor of an expanded chapter serving both Washington and Alaska.

At its meeting in late February, the Board of the Washington chapter authorized me to request that the Board of National HFMA approve the necessary amendments to our charter and the bylaw amendments necessary to accomplish this expansion.

As I also mentioned to you, our Board briefly discussed a potential name change for the chapter to reflect this expansion. There seemed to be a consensus that neither Alaska/Washington or Washington/Alaska were acceptable alternatives since neither group of members should be put first or second. We plan to solicit input from the membership for a new name.

In order to accomplish this change within the next three months, it will be exceedingly important to us to adhere to the following time schedule:

Approval of necessary charter and bylaw changes for chapter expansion (or at least an indication that such action will receive favorable consideration) by the National HFMA Board at its March 30, 1988 meeting.

Mailing of proposed bylaw changes to chapter membership for vote and chapter name contest in April 1988.

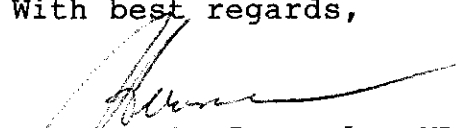
Approval of chapter bylaw changes and name by chapter Board by May 11, 1988.

Tom Fryer  
March 14, 1988  
Page Two

Within our chapter Matrix structure we have a council on Rural Hospitals and Alaska Liaison. I anticipate that the incoming chapter President is likely to assign to this council the task of developing a membership service plan to meet the unique and specific needs of chapter members in Alaska. At this time, this council is already planning a workshop to be held in connection with the Alaska Hospital Association meeting which is scheduled in Wrangle, Alaska from August 18-20, 1988.

Please let me know if you have any questions or require any additional information.

With best regards,



Hermann A. Goeppele, MPH, CPA  
President

HAG:nib





February 24, 1988

MEMO TO: Board of Directors - HFMA Washington Chapter  
FROM: Hermann A. Goeppele *HAG*  
RE: Expansion of Washington Chapter to Include Alaska

Attached you will find a copy of the letter and questionnaire which was mailed to the 17 currently active HFMA members in the State of Alaska.

To date, five responses have been received representing a 30% return rate. Each of these responses was in favor of an expanded chapter serving both Washington and Alaska. It should be noted that two of the responses were from hospital Chief Financial Officers whose hospitals employ a total of four additional HFMA members (but only responses from the CFO were received).

As also stated in the letter, the Washington Chapter would benefit from such an expanded affiliation by obtaining additional credits under the GLD scoring system as well as being eligible to receive the membership dues rebate for Alaska members (such additional revenues might be utilized to support special projects or programs for the Alaska membership).

Based on this response, it is recommended that the Board give favorable consideration to an expanded Alaska/Washington Chapter.



HEALTHCARE  
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CHAPTER

February 11, 1988

MEMO TO: HFMA Alaska Members

RE: Affiliation with the Washington Chapter

Dear Colleagues:

As a member of HFMA since 1966, it has been my experience that with the exception of the monthly Journal benefits of membership are derived primarily from programs, seminars and activities sponsored by the local chapters. A significant portion of National HFMA resources are devoted to supporting chapter activities and - with the exception of members working in foreign countries or in Alaska - National HFMA requires its members to affiliate with a local chapter.

While the Washington Chapter has in the past attempted to extend its services to Alaska members by including you on our mailing lists and inviting you to participate in our quarterly meetings and workshops, the Board of the Washington Chapter has asked me to write to you to determine your interest in becoming full members of an expanded chapter which would encompass the entire Alaska and Washington State geographic areas. Such a chapter affiliation would not result in any increase in dues but would offer the following advantages to Alaska members:

- A. Eligibility of Alaska members to gain recognition for chapter service and participation in the HFMA's Founders Awards Program.
- B. Eligibility of Alaska members to serve as chapter Board Members and/or Officers, which is a prerequisite for serving on HFMA National Board and Committees.
- C. Facilitate meeting the eligibility requirements for Advanced Membership and meeting the certification requirements for Fellowship status in HFMA or recognition as a Certified Manager of Patient Accounts.
- D. Creation of a special council or committee of the chapter for Alaska members to facilitate and support special programs or workshops for Alaska members and
- E. Availability of financial support for such Alaska programs in that National HFMA has traditionally rebated approximately 10% of membership dues to chapters to support local programs.

The Washington Chapter would benefit from this expanded affiliation by obtaining additional credits under the GLD Scoring system which National utilizes to recognize chapter services to