

Date	Time	Location
09/20/2022	12:00-1:00	Via Teams

<b>Agenda</b>			
<b>Topic</b>		<b>Presenter</b>	<b>Report</b>
I.	<b>Call to Order</b>	Wade Gallon	
II.	<b>Review &amp; Approve July Minutes (Approval)</b>	Wade Gallon	Attached
III.	<b>August Treasurer's Report (Approval)</b>	Michelle Smith	Attached
IV.	<b>Committee Reports</b> <b>A. Membership/Volunteer/Certification Committee</b> <b>B. Nominating Committee</b> <b>C. Newsletter Committee</b> <b>D. Sponsorship Committee</b> <b>E. Scholarship Committee</b> a. Champlain College Removal (Approval) <b>F. Education Committee</b> <b>G. Social/ Social Media Committee</b>	R. Gilbert/ W. Gallon B. Reed E. Cutter T. Jabro/C. Desrosiers T. Monacelli/ J. Walla J. Walla/ A. Murry  J. Walla/ D. Kennedy E. Walker/ G. Knight	Attached Attached  Attached
V.	<b>New Business</b>	Wade Gallon	
VI.	<b>Old Business</b>	Wade Gallon	
VII.	<b>Meeting Adjournment</b>  <b>Next Meeting: Tuesday, October 18, 2022 12 – 1pm via TEAMS</b>	Wade Gallon	



northern new england chapter

## Board Meeting Agenda

Action Items from Previous Meeting:		
Item	Owner	Due Date

Date	Time	Location
7/19/2022	12:00 to 1:00pm	Via Teams

**Attendees:**

Wade Gallon, Chelsea Desrosiers, Mark Bonica, Terri Harrington, Zachary Colby, Christopher Mouradian, Robert Gilbert, Gregory Knight, Michelle Smith, Jeff Walla, Artem Maksutov, Tige Monacelli

**Documents:**

- 

**Minutes:**

Topic	Discussion
I. <b>Call to Order</b>	W. Gallon called the meeting to order at 12:01pm
II. <b>Review &amp; Approve July Minutes</b>	Minutes approved as presented.
III. <b>Treasurer's Report – June 2022 Financials</b>	M. Smith reviewed the attached report. Treasurer's report approved as presented
IV. <b>Committee Reports</b>  A. <b>Membership/Volunteer/Certification Committee</b>	W Gallon reported committee's latest meeting was cancelled. Subcommittee report on page 15 of packet included "Mountain Minute" monthly update draft and discussion ensued regarding Board Resolution regarding subcommittees. No resolution deemed necessary. Subcommittee not deemed to be required via Board Resolution. Volunteers are needed for next year. Discussion ensued regarding posting of Board meetings on website which was deemed not be done at this time.
  B. <b>Nominating Committee</b>	No update.
  C. <b>Newsletter Committee</b>	C. Desrosiers reported an upcoming newsletter was in process for distribution end of July 2022.
  D. <b>Sponsorship Committee</b>	J. Walla and T. Monacelli reported there were no changes on timing related to sponsor package and no significant anticipated changes.

Minutes:	
Topic	Discussion
	<p><b>E. Scholarship Committee</b></p> <p><b>F. Education Committee</b></p> <p><b>G. Social/ Social Media Committee</b></p>
V.	<p><b>New Business</b></p> <ul style="list-style-type: none"> <li>- <b>Conflict of Interest Form – due August 1<sup>st</sup></b></li> <li>- <b>August Board meeting</b></li> </ul>
VI.	<b>Old Business</b>
VII.	<b>Meeting Adjournment</b>

Action Items:		
Item	Owner	Due Date

**Northern New England HFMA**  
**August 31, 2022**  
**Treasurer's Report**  
**Balance Sheet**

**Cash:**

Operating Checking – Current balance is \$ 170,923.41

Scholarship Fund – Current balance is \$ 8,090.97

- \$ 0.13 in interest was earned for July and August for a total YTD \$ 0.20

**Accounts Receivable:**

No outstanding balance as of August 31<sup>st</sup>.

**Deferred Revenue:**

No outstanding balance as of August 31<sup>st</sup>.

**Income Statement**

***YTD Operating Gain of \$ 32,766.52 as of August 31, 2022***

**Income:**

Total Revenue recognized YTD \$ 33,856.86.

- Corporate Sponsorships \$ 30,741.86
- Reimbursement Series \$ 3,100
- Webinar Series \$ 15

**Expenses:**

Total Expenses paid YTD \$ 1,090.34.

- \$ 1,000 deposit for facility where Reimbursement Conference will be held September 26<sup>th</sup>.
- \$ 90.34 credit card fees

# 82 Northern New England

## Balance Sheet As of August 31, 2022

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1010-00 BHBT_5103 checking	170,923.41
1025-00 BHBT_5145 scholarship fund	8,090.97
Total Bank Accounts	<b>\$179,014.38</b>
Accounts Receivable	
1200-00 Accounts Receivable	0.00
1201-00 Other Receivables	0.00
Total 1200-00 Accounts Receivable	0.00
Total Accounts Receivable	<b>\$0.00</b>
Other Current Assets	
1275-00 Prepaid Expenses	0.00
Total Other Current Assets	<b>\$0.00</b>
Total Current Assets	<b>\$179,014.38</b>
<b>TOTAL ASSETS</b>	<b>\$179,014.38</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2100-00 Deferred Revenue	0.00
Total Other Current Liabilities	<b>\$0.00</b>
Total Current Liabilities	<b>\$0.00</b>
Total Liabilities	<b>\$0.00</b>
Equity	
3000-00 Opening Balance Equity	120,582.25
3900-00 Retained Earnings	25,665.61
Net Income	32,766.52
Total Equity	<b>\$179,014.38</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$179,014.38</b>

**82 Northern New England**  
**Budget vs. Actuals: Fy22-23 - FY23 P&L Classes**  
June 2022 - May 2023  
As of August 31, 2022

	Admin		Annual Mtg		Cost Reporting		Reimbursement Series	
	Actual	Budget	over Budget		Actual	Budget	over Budget	
			Budget	over Budget			Actual	Budget
<b>Income</b>								
4100-0 Educational Income Registration fees			0.00	8,550.00	-\$ 550.00	150.00	-150.00	2,050.00
4400-0 Interest Income	0.20	10.00	-9.80	0.00	0.00	0.00	0.00	0.00
4500-0 Sponsorships-General			0.00	5,000.00	-5,000.00	0.00	0.00	1,050.00
4501-0 Sponsorships-Annual Corporate	30,741.66	50,000.00	-19,258.34	0.00	0.00	0.00	0.00	0.00
<b>Total Income</b>	<b>\$ 30,741.86</b>	<b>\$ 50,010.00</b>	<b>-\$ 19,268.14</b>	<b>\$ 0.00</b>	<b>\$ 13,550.00</b>	<b>-\$ 13,550.00</b>	<b>\$ 0.00</b>	<b>\$ 150.00</b>
<b>Gross Profit</b>	<b>\$ 30,741.86</b>	<b>\$ 50,010.00</b>	<b>-\$ 19,268.14</b>	<b>\$ 0.00</b>	<b>\$ 13,550.00</b>	<b>-\$ 13,550.00</b>	<b>\$ 0.00</b>	<b>\$ 150.00</b>
<b>Expenses</b>								
5100-00 BOD -Travel Region 1	3,200.00	-3,200.00			0.00		0.00	0.00
5100-01 BOD -Travel FPM	6,600.00	-6,600.00			0.00		0.00	0.00
5100-02 BOD - Travel LTC	8,800.00	-8,800.00			0.00		0.00	0.00
5100-03 BOD - Travel Annual Conference	9,600.00	-9,600.00			0.00		0.00	0.00
5210-00 Education-Facilities & Food	0.00	11,000.00	-11,000.00		0.00	1,000.00	11,000.00	-10,000.00
5300-00 Newsletter Expense	2,500.00	-2,500.00			0.00		0.00	0.00
5400-00 Membership Recognition	500.00	-500.00			0.00		0.00	0.00
5500-00 Scholarship Grants Distribution	6,000.00	-6,000.00			0.00		0.00	0.00
5600-00 Information Technology	1,200.00	-1,200.00			0.00		0.00	0.00
6100-00 Bank Charges & Fees	1,500.00	-1,500.00			406.00	-406.00	5.00	-5.00
6200-00 Bad Debt Expense	500.00	-500.00			0.00		0.00	0.00
6500-00 Membership Survey Fees	700.00	-700.00			0.00		0.00	0.00
<b>Uncategorized Expense</b>	<b>700.00</b>	<b>-700.00</b>	<b></b>	<b></b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Expenses</b>	<b>\$ 0.00</b>	<b>\$ 41,800.00</b>	<b>-\$ 41,800.00</b>	<b>\$ 0.00</b>	<b>\$ 11,406.00</b>	<b>-\$ 11,406.00</b>	<b>\$ 0.00</b>	<b>\$ 5.00</b>
<b>Net Operating Income</b>	<b>\$ 30,741.86</b>	<b>\$ 8,210.00</b>	<b>\$ 22,531.86</b>	<b>\$ 0.00</b>	<b>\$ 2,144.00</b>	<b>-\$ 2,144.00</b>	<b>\$ 0.00</b>	<b>\$ 145.00</b>
<b>Net Income</b>	<b>\$ 30,741.86</b>	<b>\$ 8,210.00</b>	<b>\$ 22,531.86</b>	<b>\$ 0.00</b>	<b>\$ 2,144.00</b>	<b>-\$ 2,144.00</b>	<b>\$ 0.00</b>	<b>\$ 145.00</b>
								<b>\$ 1,489.00</b>
								<b>\$ 521.10</b>

**82 Northern New England**  
**Budget vs. Actuals: Fy22-23 - FY23 P&L Classes**  
June 2022 - May 2023  
As of August 31, 2022

	Social Networking			Webinars-Other			TOTAL		
	Actual	Budget	over Budget	Actual	Budget	over Budget	Actual	Budget	over Budget
<b>Income</b>									
4100-00 Educational Income Registration fees	0.00	15.00	225.00	-210.00	2,065.00	16,800.00	-14,735.00		
4400-00 Interest Income	0.00	0.00	0.00	0.00	0.20	10.00	-9.80		
4500-00 Sponsorships-General	2,500.00	-2,500.00		0.00	1,050.00	12,500.00	-11,450.00		
4501-00 Sponsorships-Annual Corporate	0.00			0.00	30,741.66	50,000.00	-19,258.34		
<b>Total Income</b>	<b>\$ 0.00</b>	<b>\$ 2,500.00</b>	<b>-\$ 2,500.00</b>	<b>\$ 15.00</b>	<b>\$ 225.00</b>	<b>-\$ 210.00</b>	<b>\$ 33,856.86</b>	<b>\$ 79,310.00</b>	<b>-\$ 45,453.14</b>
<b>Gross Profit</b>									
Expenses									
5100-00 BOD -Travel Region 1	0.00			0.00	0.00	0.00	3,200.00	-3,200.00	
5100-01 BOD - Travel FPM	0.00			0.00	0.00	0.00	6,600.00	-6,600.00	
5100-02 BOD - Travel LTC	0.00			0.00	0.00	0.00	8,800.00	-8,800.00	
5100-03 BOD - Travel Annual Conference	0.00			0.00	0.00	0.00	9,600.00	-9,600.00	
5210-00 Education-Facilities & Food	2,500.00	-2,500.00		0.00	1,000.00	24,500.00	-23,500.00		
5300-00 Newsletter Expense	0.00			0.00	0.00	0.00	2,500.00	-2,500.00	
5400-00 Membership Recognition	0.00			0.00	0.00	0.00	500.00	-500.00	
5500-00 Scholarship Grants Distribution	0.00			0.00	0.00	0.00	6,000.00	-6,000.00	
5600-00 Information Technology	0.00			2,000.00	-2,000.00	0.00	3,200.00	-3,200.00	
6100-00 Bank Charges & Fees	75.00	-75.00	0.44	7.00	-6.56	90.34	2,379.00	-2,288.66	
6200-00 Bad Debt Expense	0.00			0.00	0.00	0.00	500.00	-500.00	
6500-00 Membership Survey Fees	0.00			0.00	0.00	0.00	700.00	-700.00	
Uncategorized Expense	0.00			0.00	0.00	0.00	700.00	-700.00	
<b>Total Expenses</b>	<b>\$ 0.00</b>	<b>\$ 2,575.00</b>	<b>-\$ 2,575.00</b>	<b>\$ 0.44</b>	<b>\$ 2,007.00</b>	<b>-\$ 2,006.56</b>	<b>\$ 1,090.34</b>	<b>\$ 69,179.00</b>	<b>-\$ 68,088.66</b>
<b>Net Operating Income</b>	<b>\$ 0.00</b>	<b>-\$ 75.00</b>	<b>\$ 75.00</b>	<b>\$ 14.56</b>	<b>-\$ 1,782.00</b>	<b>\$ 1,796.56</b>	<b>\$ 32,766.52</b>	<b>\$ 10,131.00</b>	<b>\$ 22,635.52</b>
<b>Net Income</b>	<b>\$ 0.00</b>	<b>-\$ 75.00</b>	<b>\$ 75.00</b>	<b>\$ 14.56</b>	<b>-\$ 1,782.00</b>	<b>\$ 1,796.56</b>	<b>\$ 32,766.52</b>	<b>\$ 10,131.00</b>	<b>\$ 22,635.52</b>

82 Northern New England

1010-00 BHBT\_5103 checking, Period Ending 07/31/2022

MB  
9/14/22

## RECONCILIATION REPORT

Reconciled on: 09/14/2022

Reconciled by: Michelle Smith\_FY22 Treasurer

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	169,663.03
Checks and payments cleared (2)	-2,750.00
Deposits and other credits cleared (1)	985.72
Statement ending balance	<u>167,898.75</u>
Register balance as of 07/31/2022	167,898.75

## Details

Checks and payments cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/15/2022	Check	1071	SYNTELLIS PERFORMANCE...	-1,750.00
07/22/2022	Check	1072	Grappone Conference Center	-1,000.00
Total				-2,750.00

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/21/2022	Journal	23-Wade Gallon		985.72
Total				985.72



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Ellsworth, ME 04605-1089

**Statement of Account**  
Account Number: **XXXXXX5103**

14048



FROM                    THROUGH                    PAGE  
7/01/22              7/31/22              1 of 2

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## SUMMARY OF ACCOUNTS

Account Number	Account Title	Current Balance
XXXXXX5103	Non Profit	167,898.75

## CHECKING ACCOUNT

<b>Non Profit</b>		<b>Number of Enclosures</b>	<b>2</b>
Account Number	XXXXXX5103	Statement Dates	7/01/22 thru 7/31/22
Previous Balance	169,663.03	Days in the statement period	31
1 Deposits/Credits	985.72	Average Ledger	169,417.87
2 Checks/Debits	2,750.00	Average Collected	169,417.87
Service Charge	.00		
Interest Paid	.00		
Current Balance	167,898.75		

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$ .00	\$ .00
Total Returned Item Fees	\$ .00	\$ .00

### Activity in Date Order

Date	Description	Credit	Debit	Balance
7/25	Deposit	985.72		170,648.75
7/26	Check 1071		1,750.00-	168,898.75
7/28	Check 1072		1,000.00-	167,898.75

--- CHECKS IN NUMBER ORDER ---

Date	Check No	Amount	Date	Check No	Amount
7/26	1071	1,750.00	7/28	1072	1,000.00

\* Denotes missing check numbers

\* \* \* END OF STATEMENT \* \* \*



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Ellsworth, ME 04605-1089

14628

Statement of Account  
Account Number: **XXXXXX5103**



FROM

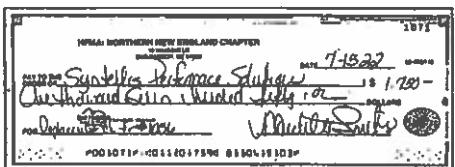
7/01/22

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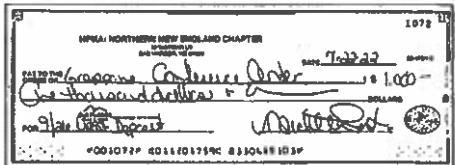
7/31/22

PAGE

2 of 2



Ck# 1071 Date 07/26/22 Amt \$1,750.00



Ck# 1072 Date 07/28/22 Amt \$1,000.00

82 Northern New England

1025-00 BHBT\_5145 scholarship fund, Period Ending 07/31/2022

MS  
9/14/22

## RECONCILIATION REPORT

Reconciled on: 09/14/2022

Reconciled by: Michelle Smith\_FY22 Treasurer

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	8,090.84
Interest earned	0.06
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	<u>8,090.90</u>
Register balance as of 07/31/2022	8,090.90



14439

**Statement of Account**  
Account Number: **XXXXXX5145**



FROM            THROUGH            PAGE  
7/01/22        7/31/22        1 of 1

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## SUMMARY OF ACCOUNTS

Account Number      Account Title  
XXXXXX5145      Money Market

Current Balance  
8,090.90

## CHECKING ACCOUNT

**Money Market**  
**Account Number**  
**Previous Balance**  
**Deposits/Credits**  
**Checks/Debits**  
**Service Charge**  
**Interest Paid**  
**Current Balance**

Number of Enclosures		0
XXXXXX5	Statement Dates	7/01/22 thru 7/31/22
8,090.84	Days in the statement period	31
.00	Average Ledger	8,090.84
.00	Average Collected	8,090.84
.00	Interest Earned	.06
.06	Annual Percentage Yield Earned	0.01%
8,090.90	2022 Interest Paid	.48

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$ .00	\$ .00
Total Returned Item Fees	\$ .00	\$ .00

Activity in Date Order  
Date Description  
7/31 Interest Deposit

Credit	Debit	Balance
.06		8,090.90

Interest Rate Summary

\* \* \* END OF STATEMENT \* \* \*

82 Northern New England

1010-00 BHBT\_5103 checking, Period Ending 08/31/2022

## RECONCILIATION REPORT

Reconciled on: 09/14/2022

Reconciled by: Michelle Smith\_FY22 Treasurer

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	167,898.75
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	<u>167,898.75</u>
Uncleared transactions as of 08/31/2022	3,024.66
Register balance as of 08/31/2022	170,923.41

## Additional Information

Uncleared deposits and other credits as of 08/31/2022

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/31/2022	Journal	CC activity Aug 2022		3,024.66
<b>Total</b>				<b>3,024.66</b>



14345

Statement of Account  
Account Number: **XXXXXX5103**



FROM	THROUGH	PAGE
8/01/22	8/31/22	1 of 1

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#### SUMMARY OF ACCOUNTS

Account Number <b>XXXXXX5103</b>	Account Title Non Profit	Current Balance <b>167,898.75</b>
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#### CHECKING ACCOUNT

##### Non Profit

Account Number	<b>XXXXXX5103</b>	Number of Enclosures	<b>0</b>
Previous Balance	<b>167,898.75</b>	Statement Dates	8/01/22 thru 8/31/22
Deposits/Credits	.00	Days in the statement period	31
Checks/Debits	.00	Average Ledger	<b>167,898.75</b>
Service Charge	.00	Average Collected	<b>167,898.75</b>
Interest Paid	.00		
Current Balance	<b>167,898.75</b>		

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$ .00	\$ .00
Total Returned Item Fees	\$ .00	\$ .00

\* \* \* END OF STATEMENT \* \* \*

82 Northern New England

1025-00 BHBT\_5145 scholarship fund, Period Ending 08/31/2022

## RECONCILIATION REPORT

Reconciled on: 09/14/2022

Reconciled by: Michelle Smith\_FY22 Treasurer

Mo  
9/14/22Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	8,090.90
Interest earned	0.07
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	<u>8,090.97</u>
Register balance as of 08/31/2022	8,090.97



14346

Statement of Account  
Account Number: XXXXX5145



FROM            THROUGH            PAGE  
8/01/22            8/31/22            1 of 1

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Account Number	Account Title	Current Balance
XXXXXX5145	Money Market	8,090.97

SUMMARY OF ACCOUNTS

Money Market	Number of Enclosures
Account Number	Statement Dates 8/01/22 thru 8/31/22
Previous Balance	Days in the statement period 31
Deposits/Credits	Average Ledger 8,090.90
Checks/Debits	Average Collected 8,090.90
Service Charge	Interest Earned .07
Interest Paid	Annual Percentage Yield Earned 0.01%
Current Balance	2022 Interest Paid .55

CHECKING ACCOUNT

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$ .00	\$ .00
Total Returned Item Fees	\$ .00	\$ .00

Activity in Date Order

Date	Description	Credit	Debit	Balance
8/31	Interest Deposit	.07		8,090.97

Interest Rate Summary  
Date            Rate  
7/31            0.010000%

\*\*\* END OF STATEMENT \*\*\*

**Board Update**  
**Sponsorship Committee**  
**9/20/22**

1. 2023 Sponsor Program just kicked off. The most current 2023 Sponsor list is attached. Goal of \$50,000 and we are 18% toward our goal.
2. The delivery of the benefits outlined in the sponsor benefit packages for each level is well underway.
3. Reimbursement Conference Event Sponsorships opportunities has been developed with the Reimbursement Conference subgroup of the Education Committee. Those include (most are limited to just one sponsor):
  - Name Badge (**taken by BNN**)
  - Breakfast
  - Break (Morning and Afternoon) (**Afternoon break taken by New England Retirement Consultants**)
  - Luncheon
  - Networking reception/Beverage (**taken by Hollis Cobb**)
  - Exhibit (non-corporate sponsor will need to pay a fee that will approximate the cost of a Silver Sponsorship to encourage their more general sponsorship)

There were several companies solicited for corporate sponsorship who declined the request given the uncertainty at the time regarding in-person events who had expressed an interest in being approached for event sponsorships if/when we returned to in-person meetings.

9/15/2022

## NNE HFMA - 2023 Sponsorship Campaign

		Paid	Solid Commitment	Total
<b>Platinum</b>				
AccuReg				\$ -
Bank of America				-
BerryDunn		2,700		2,700
Baker Newman Noyes			2,700	2,700
Cedar				-
Cloudmed				-
FORVIS		2,700		2,700
EBPA				-
Gragil Associates and Hollis Cobb				-
<b>Gold</b>				
Acadia Benefits				-
Balanced Healthcare Receivables				-
Blumberg Ribner, Inc.				-
ClearBalance Healthcare				-
eManagement Associates				-
Integrated Revenue Integrity				-
Maine Recovery Services				-
Multiview Financial				-
PFC USA				-
Strata Decision Technology				-
Syntellis Performance Solutions				-
TruBridge				-
<b>Silver</b>				
All States Medicaid				-
Helms & Company		900		900
KPMG				-
Mazars USA				-
nThrive				-
Peter Roberts & Associates				-
Robert Half Talent Solutions				-
Stroudwater				-
Welts White and Fontaine				-
HealthCatalyst				-
<b>Total toward goal</b>		\$ 6,300	\$ 2,700	\$ 9,000
<b>Goal (excluding event sponsorships)</b>				\$ 50,000 <b>18%</b>

**Board Update**  
**Scholarship Committee**  
**9/20/22**

The committee has met a couple of times over the summer with the primary focus being on the Student Engagement Scholarship and a Maine partner. Our notes from the most recent meeting are attached.

Recommendations noted in the report requiring board acknowledgment and/or vote are as follows:

1. Recommendations for the board and next steps
  - a. Remove Champlain College as a partner school for the Student Engagement Scholarship given their lack of interest or engagement.
  - b. If there is sufficient interest by both St. Joe's and UNH in the student memberships that we have the flexibility to raise the number of scholarships from 20 to 30.
  - c. In addition to the students participating in the Spring Annual meeting with the chapter subsidizing the registration fee for those who do attend we will also allow attendance at the upcoming September 26<sup>th</sup> meeting in Concord with the chapter subsidizing the registration fee for that meeting as well.

**NNE HFMA Chapter  
Scholarship Committee Call  
8/2/22 1 – 2 pm  
Agenda**

1. Introductions of those on the call: **On the call, Mark, Nancy and Jeff**

Committee members are:

Jeff Walla
Andrew Murry
Barret Rhoads
Mike DelTrecco
Alan Sanford
Nancy Pierce
Mark Bonica
Don Borchert
Michelle Smith

2. Update on discussion with St. Joseph's College of Maine – Andrew Murry

- Discussions have been with:

Michael "Kevin" Harrington, MATS, MSHA, RHIA, CHP  
Program Director, Health Administration Programs  
St. Joseph's College of Maine  
278 Whites Bridge Road  
Standish, ME 04084  
Office Phone: 207-893-7993  
Cell Phone: 610-675-7502  
[michaelharrington@sjcme.edu](mailto:michaelharrington@sjcme.edu)

- Those qualifying for student membership must be full-time students

**To start your Student membership, you must be enrolled as a full-time student.**



**By clicking the button below, I affirm that I am enrolled full time in a bachelor's or master's degree program at an accredited institution.**

Students enrolled as (1) a part-time student, (2) seeking an associate's degree program, or (3) considered a non-degree seeking student, please join as a Professional or Business Partner member.

- They have 140 of the 373 students that are considered full-time Undergrad Health Administration students actively enrolled in the program. **Question as to whether these are on-campus or on-line and as a result would need to further identify those who may be residents of NH, VT or ME if they are on-line students.** Andrew to follow up.

- There are also 50 of the 125 MHA students that are also full-time. **Same question as above. Andrew to follow up.**
- Need to discuss how scholarship awards will be made and by whom. Mark to share the UNH process. Mark shared the process he used last year, the first year of this scholarship. Considered all students enrolled in the finance class(es) in the Healthcare program. Most students were either Juniors or Seniors. Asked for those who might be interested in student membership and went from there. In situations where there was a request from someone to audit the class outside the program Mark required them to become a student member and to also work through the CHFP curriculum as well. Something we can suggest for St. Joe's. We discussed ways to proceed this year with the selection based on lessons learned. See below.

3. Review of current model for students (attached)
  - Need to confirm one year commitment for each student member scholarship. In the case of UNH all students in the program are required to have a summer internship between Junior and Senior year in a healthcare related field. These are ideal candidates for a continuing student membership if they remain interested and as such could be the first to receive a scholarship from those allotted (at this time it is 20 per school). After those slots are taken the scholarship could be opened, first come first serve to the junior class. In the case of St. Joe's they would need to present to us for our information the methodology they would employ this first year and then in subsequent years always keeping in mind the residency requirement we have in place.
  - Confirm what is covered in the student member attendance at the chapter annual meeting (registration fee only). Yes, registration fee only. Mark did offer up that in UNH's case they do have some other donor funds they are able to tap for other out-of-pocket expenses such as hotel that may be needed. So as for the chapter contribution it would be to subsidize the registration fee alone.
4. Other scholarship programs
  - Due dates for applications to be submitted was July 1, 2022
  - No applications received
  - If no applications do we potentially expand the student membership beyond the 20 students at each school? The committee members on the call were supportive of this idea and could expand an additional 10 per school if there was sufficient interest. We will bring this forward to the board for approval.
  - Do we consider eliminating Champlain College and expanding student membership at the two other schools given their interest level? The committee members on the call were also supportive of this based on the total lack of engagement by the school in this scholarship offering. We will bring this forward to the board for approval.
5. Recommendations for the board and next steps
  - a. Remove Champlain College as a partner school for the Student Engagement Scholarship given their lack of interest or engagement.
  - b. If there is sufficient interest by both St. Joe's and UNH in the student memberships that we have the flexibility to raise the number of scholarships from 20 to 30.
  - c. In addition to the students participating in the Spring Annual meeting with the chapter subsidizing the registration fee for those who do attend we will also allow attendance at the upcoming September 26<sup>th</sup> meeting in Concord with the chapter subsidizing the registration fee for that meeting as well.

**NNE HFMA**  
**Board Report Education Committee**  
**9/20/22**

1.	Last Education committee meeting for this year was held on 6.22.22 (notes were provided at the previous board meeting)		
2.	HFMA national has continued to evolve and has been good. Our previous main contact person, Erica, has been promoted to a different role and will no longer be available to us. Our requests will now all go through “OneHFMA”		
3.	Updates of various committees		Committee Co-Chair Assigned to Subgroup
<b>Virtual programming</b>			
	-	Revenue Cycle Series – Webinar on Surprise Billing is planned for October.	David Kennedy
	-	Cost Reporting Workshops	David Kennedy
	-	Legislative update – Fall and Spring. Dates are set. 10/25/22 and 4/11/23	Jeff Walla
<b>In Person programming</b>			
	-	<p>Annual Meeting and Conference – March 2023</p> <p>Planning group has started meeting. Surveying potential venues in Portland, Portsmouth, North Conway and Whitefield.</p> <p>We will provide an opportunity for Corp Sponsors to submit potential topics but have enhanced the requirements to include only “Provider-Partner” presentations and that each must provide at least one reference for the topic and/or presenter.</p> <p>Potential target topics – Accounting/Financial/Tax, Leadership, BI/Predictive Analytics</p>	Jeff Walla
	-	<p>Reimbursement Conference</p> <p>September 26, 2022 at Grappone Center in Concord, NH</p> <p>As of 9/19/22 at 8:00 am we have 71 registered including speakers. We have 2 students attending from UNH and may have more.</p> <p>We have 3 event sponsors and 2 exhibitors signed up at this time.</p>	David Kennedy