

HFMA Certification Programs Comparison Table – Summarized Reference Document

Information current as of March 2023

Certification>	Certified Revenue Cycle Representative (CRCR)	Certified Specialist Payment and Reimbursement (CSPR)	Certified Specialist Accounting and Finance (CSAF)	Certified Specialist Physician Practice Management (CSPPM)	Certified Specialist Business Intelligence (CSBI)	Certified Healthcare Financial Professional (CHFP)- 2 modular program Module I – HFMA Business of Health Care® Module II - Operational Excellence	Fellow of Healthcare Financial Management Association (FHFMA)
Recommended Roles or Title	Admissions Clerk, Billing and Collections Manager, Billing Manager, Billing Specialist, Case Manager, Claims Examiner, Claims Specialist, Financial Counselor, Manager Revenue Cycle, Medical Claims and Billing Specialist, Patient Access Associate, Patient Registration Specialist, Revenue Integrity Manager, Director PFS	Case Manager, Claims Examiner, Claims Specialist, Consultant, Director Managed Care, Director Payer Contracting, Director Reimbursement, Manager Payer Contracting, Manager Reimbursement, Payer Contracting Coordinator, Physician Practice Executive, Senior Director Payer Contracting, Senior Director Reimbursement	Accountant, Accounting Manager, Business Analyst, Controller, Director Auditing, Director Finance Operations, Director Financial Reporting, Director of Operations, Director Budgeting, Finance Manager, Financial Planning and Analysis Analyst, Internal Auditor, Manager Budgeting, Manager Auditing, Manager, Business Operations, Senior Director Finance	Physician Practice Executive, Program Manager, Practice Lead-Actuarial Healthcare, Physician/Clinical Leader, Physician Practice Executive, Healthcare Administrator, Medical or Health Services Manager, Medical Administrative, Medical Billing Specialist, Medical Claims and Billing Specialist, Program Director, Program Manager, Billing and Collections Manager, Billing Manager, Billing Specialist	Clinically Integrated Network Business Analyst, Clinical Systems Analyst, Clinically Integrated Network Business Analyst, Business Intelligence Analyst, Actuarial Business Analyst, Actuarial Informatics Analyst, Business Analyst, Clinical Systems Analyst, Financial Planning and Analysis Analyst, Finance Registration Analyst, Financial Analyst	All financial management executives and other healthcare finance professionals. Top 6 recommended roles: Consultant, Finance Director, Director Revenue Cycle, Finance Manager, Director Reimbursement, Program Manager	Financial management executives and other healthcare finance professionals (that meet the FHFMA requirements)
Recommended Experience	One or more years of experience in revenue cycle activities.	1-2 years' experience in payment, reimbursement, or managed care setting.	General accounting experience and familiarity with finance functions in various healthcare settings.	1-2 years' experience in physician practice setting.	3-5 years' experience in data or statistical analysis or other data-related fields helpful.	1-3 years of experience in healthcare industry, as well as familiarity with general accounting and financial concepts.	
Course Details	Access available for one year from date of launch and 24/7.	Access available for one year from date of launch and 24/7	Access available for one year from date of launch and 24/7	Access available for one year from date of launch and 24/7	Access available for one year from date of launch and 24/7	Applies to both modules: Access available for one year from date of launch and 24/7.	N/A
CPE	CRCR = 14 CPE (14-20 study hours) Accredited by ACE for 1 undergrad college credit hours.	CSPR= 13 CPE (10-13 study hours) Accredited by ACE for 1 undergrad college credit hours.	CSAF = 14 CPE (14-18 study hours) Accredited by ACE for 1 undergrad college credit hours.	CSPPM = 11.5 CPE (11.5-15 study hours) Accredited by ACE for 1 undergrad college credit hours.	CSBI = 10 CPE (10-13 study hours) Accredited by ACE for 1 undergrad college credit hours.	Module I/BoH = 14 CPE, 13.5 CME (14-20 study hours) Accredited by ACE for 3 undergrad college credit hours. Module II/OPEX no CPE	N/A
Assessments (Retake: 30 days wait period. No limit within the one-year access period. No fee.)	75 questions, 90 minutes (Passing score 70%)	75 questions, 90 minutes (Passing score 70%)	75 questions, 90 minutes (Passing score 70%)	75 questions, 90 minutes (Passing score 70%)	75 questions, 90 minutes (Passing score 70%)	Module I- 75 questions, 90 mins (passing score 70%) Module II- 8 cases including 56 questions, 3 hours (passing score 65%)	N/A
Recertification or Maintenance Requirements A new certificate is NOT awarded for recertifying. (The maintenance due date is always 5/31/XX) *	Online 50 question assessment (90 mins) every 2 years, Member- included with all-access. Non-Member fee \$100. (Passing score 70%)	Online 50 question assessment (90 mins) every 2 years, Member- included with all-access. Non-Member fee \$100. (Passing score 70%)	Online 50 question assessment (90 mins) every 2 years, Member- included with all-access. Non-Member fee \$100. (Passing score 70%)	Online 50 question assessment (90 mins) every 2 years, Member- included with all-access. Non-Member fee \$100. (Passing score 70%)	Online 50 question assessment (90 mins) every 2 years, Member- included with all-access. Non-Member fee \$100. (Passing score 70%)	Educational activity [60hrs] every 3 years, no fee. Active membership required. 60 hours can be a combination of EDU (entered by the member) and CPE- national awarded. Currently no maintenance fee.	Educational activity [60hrs] every 3 years, no fee. Active Membership required.

*A certification recertification date (maintenance) is determined by HFMA's maintenance cycle which runs by its fiscal year end May 31.

This means that the expiration date may be exactly, little less or more than X years (depends on the certification; 2 or 3 years). The recertification cycle occurs in this way only for the first cycle; thereafter each certified candidate is on a regular X year cycle (June 1 through May 31).