

## northern new england chapter

## **Board Meeting Agenda**

| Date       | Time           | Location  |
|------------|----------------|-----------|
| 06/20/2023 | 12:00 - 1:00pm | Via Webex |

| Agenda |   |                        |          |  |
|--------|---|------------------------|----------|--|
| Topic  |   | Presenter              | Report   |  |
| I.     | Call to Order   | Zachary Colby          |          |  |
| II.    | Review & Approve May Minutes (Approval)                     | Zachary Colby          | Attached |  |
| III.   | May Treasurer's Report                                      | Michelle Smith         | Attached |  |
| IV.    | Committee Reports   |                        |          |  |
|        | A. Membership/Volunteer/Certification                       | R. Gilbert/ W. Gallon  | Attached |  |
|        | Committee   |                        |          |  |
|        | B. Nominating Committee                                     | Wade Gallon            |          |  |
|        | C. Newsletter Committee                                     | T. Jabro/C. Desrosiers |          |  |
|        | D. Sponsorship Committee                                    | T. Monacelli/ J. Walla |          |  |
|        | E. Scholarship Committee                                    | A. Murry/ J. Walla     |          |  |
|        | F. Education Committee                                      | D. Kennedy/ J. Walla   |          |  |
|        | G. Social/Social Media Committee                            | G. Knight              |          |  |
| V.     | New Business  |                        |          |  |
|        | • Conflict of Interest – Cvent                              | Zachary Colby          | Attached |  |
|        | • Headshots   |                        |          |  |
|        | <ul><li>Bylaws Update</li><li>Founders Points</li></ul>     |                        |          |  |
|        | • Communications  |                        |          |  |
| VI.    | Old Business  | Wade Gallon            |          |  |
|        | •   |                        |          |  |
| VII.   | Meeting Adjournment   | Zachary Colby          |          |  |
|        | Next Meeting - Tuesday, July 18, 2023 12 – 1pm<br>via Webex |                        |          |  |



## northern new england chapter

## **Board Meeting Agenda**

| Action Items from Previous Meeting: |       |                 |
|-------------------------------------|-------|-----------------|
| Item                                | Owner | <b>Due Date</b> |
|                                     |       |                 |
|                                     |       |                 |
|                                     |       |                 |
|                                     |       |                 |
|                                     | _     |                 |
|                                     |       |                 |