

Regional Executive Nomination

HFMA and its regions enjoy a wonderful history of excellent leadership. We invite you to nominate a worthy candidate for the prestigious position of Regional Executive (RE) for 2026-2027. The successful candidate will be elected no later than the 2024 Leadership Training Conference and will serve as the RE 3 beginning June 1, 2024 and as RE 2 for 2025-2026.

To be successful as an RE, an individual must be knowledgeable about chapter and Association matters, have served as a chapter president, have demonstrated abilities as an HFMA leader through recent chapter and/or national involvement, be an effective communicator, be genuinely interested in future involvement in national leadership, and have the ability to make a commitment to meet the responsibilities of the position (listed below), including support from their employer.

The Regional Executive is the link between the chapters and the national board. Candidates must meet the following criteria:

- ◆ The nominee must have served at least two years as an elected chapter officer including chapter president.
- ◆ The nominee may not serve concurrently as a chapter officer or voting director during their term as RE or RE 2, excluding the position of past chapter president. The RE 3 may serve as a chapter officer during their term as RE 3.
- ◆ The nominee may not be from the same chapter as the current RE.
- ◆ An application form and/or letter of interest must be submitted to the RE 2 from the year in which the RE 3 will be selected.
- ◆ Chapter Presidents-elect will vote for nominees no later than during the Leadership Training Conference (LTC).

Specific responsibilities of the RE are delineated and approved by the national HFMA board and include the following:

- ◆ Represents the needs of the chapter leaders in the region by serving on the Regional Executive Council.
- ◆ Communicates at least monthly with presidents and presidents-elect in the region.
- ◆ Visits all chapters during their term to the extent possible.
- ◆ Relays problems, successes, concerns, issues, and views of members and chapters to national HFMA.
- ◆ Oversees the selection of the incoming RE 3.
- ◆ Orients and assists in training the RE 2 and RE 3.
- ◆ Coordinates and leads the assessment of chapter management practices and follows up with chapter presidents on chapter improvement activities.
- ◆ Oversees and maintains regional programs.

Specific duties and responsibilities of the RE 2 are approved by the national board and include the following:

- ◆ Assists the RE with regional business.
- ◆ Participates on conference calls held with presidents and presidents-elect and visits chapters during term to the extent possible if RE is unable.
- ◆ Relays problems, successes, concerns, issues, and views of members and chapters to RE.
- ◆ Follows up with chapter presidents and presidents-elect on chapter improvement activities.
- ◆ Assists the RE in overseeing and maintaining regional programs.
- ◆ Leads the regional sessions at the LTC.
- ◆ Coordinates the selection of the RE 3 at LTC.

Based on these required qualifications and duties, please nominate one worthy candidate for this great leadership opportunity using the attached form.

All qualified candidates will be presented to the chapter presidents-elect no later than at the 2024 Leadership Training Conference. The presidents-elect will each have one vote. If the president-elect cannot attend the meeting, the president-elect can select another chapter member to vote by proxy with notice to the RE 2.

Thank you for your consideration of this important and worthwhile opportunity.

Regional Executive Nomination (2026 – 2027)

Please complete the following information and provide the required attachments.

Nominee Name: _____ (CPA/FHFMA/CHFP)

Title: _____

Organization: _____

Chapter Affiliation: _____

Phone:

Email:

Nominated by:

Email:

1. Is the nominee a member in good standing at the time of their election? _____
2. Has the nominee served as a chapter president and at least two years as a chapter officer preferably within the past four years? _____
3. Will the nominee not serve as a chapter officer during the year of the RE 3 term (except as immediate past chapter president)? _____
4. Is the nominee aware of the duties and responsibilities of this office and has agreed to serve? _____
5. Attach a letter of interest in the position. The nominee should indicate in the letter why he/she is interested in the position, special talents and skills she/he will bring to the position, communication style, and anything else your colleagues should know about that will help them make an informed voting decision.
6. Attach a letter from the nominator (if self-nomination, ignore).
7. Attach digital photograph of nominee.

Return this form and the letter(s) to (Insert Name and contact information of RE 2)